

Comptroller

2 October 1952

Personnel Director

Personnel Strength by Organizational Unit

REFERENCE: Memorandum dated 8 August 1952 from the Comptroller to the Assistant Director for Personnel. (Att. A)

1. The attached report of Personnel Strength by Organizational Unit as of 31 July 1952 is forwarded in accordance with your request of 8 August 1952.
2. It is noted that personnel records maintained by the Machine Records Branch reflect organization detail according to Tables of Organization; it has been necessary to convert the strength records to reflect organizational elements following allotment controls. In the process of conversion it was determined that a number of T/O organizational elements were not in the basic format. These elements have been included and footnoted in the attached report. It is requested that this office be furnished allotment symbols for the Operations Group representing the reorganization effective 1 August 1952.
3. The report reflects readily available data as of 31 July 1952. Entries in the column "Contract WAE" include all vouchered Contract personnel; records of WAE's are not available in this office. Personnel assigned to Special Projects for which T/O's have been established are included in the unvouchered column.
4. Unvouchered contract personnel (contract agents, career agents, contract consultants, etc.) assigned to special operational and support projects (non-T/O projects) controlled by foreign field stations and/or by foreign area Divisions are not included in this report. Since the types of foreign nationals under contract are even more numerous than the U. S. Contract personnel and include such operational and support personnel as interpreters, couriers, cutouts, letterdrops, informants, etc., it is requested that your office define more specifically what categories of Contract personnel, both U. S. and Foreign, are included in the allotment account structure attached to your memorandum of 8 August 1952.
5. For your information, this office is initiating a comprehensive staff study with the end view of establishing an appropriate and feasible standard personnel status report which, when completed, will encompass covert as well as overt and semi-covert types of personnel. The scope and contents of the proposed status report will be coordinated with your

office and with other offices requesting personnel strength on a recurring basis, since it is the desire of this office to establish a statistical reporting structure which will serve the maximum number of offices with the least amount of machine and man-hour duplication.

GEORGE E. MELOON
Personnel Director

Attachments (2)